

# WASHOE COUNTY REGIONAL 800 MHz COMMUNICATION SYSTEM

## *Joint Operating Committee*

Tracy Moore, Chair  
Charles Moore, Vice-chair  
Christine Vuletich, Secretary

### **DRAFT of Minutes**

**Friday ~ March 2, 2018 ~ 3:00 p.m.**  
**Washoe County Administration Complex**  
**Building A – Second Floor - Slide Mountain Conference Room**  
**1001 East Ninth Street, Reno, Nevada**

#### **1. CALL TO ORDER/ROLL CALL [Non-action item]**

Chair Moore called the meeting to order at 3:00 p.m. A quorum was established.

**PRESENT:** Ed Atwell – UNR; Craig Betts – Washoe County; Brian Boren – VA; Dave Curtis – Nevada Air National Guard; Jamie Edrosa – RTAA; Sam Hicks – TMFPD; Reid Kaiser – NDOT; Chris Maples – City of Sparks; Tracy Moore – WCSD; Pat Nielson – TMWA; Jason Reynolds – UNR; and Ryan Sommers – NLTFPD.

**ABSENT:** Brian Allen – City of Sparks; Charles Atkinson – TMWA; Lance Avansino – Reno Sparks Indian Colony; Valerie Barr – Reno Sparks Indian Colony; Mark Cameron – Reno Tahoe Airport Authority; Dave Cochran – City of Reno; Adam Garcia – UNR; Jon Kelley – WCSD; Denise Inda – NDOT; Chris Ketring – TMFPD; Rafael Leal – VA; Arlan Melendez – Reno Sparks Indian Colony; Charles Moore – TMFPD; Sabra Newby – City of Reno; Darrell Norman – VA; David Paulon – Pyramid Lake Paiute Tribe; Don Pelt – Pyramid Lake Paiute Tribe; Mark Regan – NLTFPD; and Christine Vuletich – Washoe County.

Herb Kaplan – Deputy District Attorney.

#### **2. PUBLIC COMMENTS [Non-action item]**

There were no public comments.

#### **3. APPROVAL OF THE JANUARY 19, 2018, MINUTES [For possible action]**

***It was moved by Chris Maples, seconded by Dave Curtis, to approve the January 19, 2018, minutes, as submitted.***

There were no public comments.

***The motion carried unanimously.***

#### **4. PROFESSIONAL SERVICES FOR NSRS CONTRACT REVIEW & NEGOTIATION [For possible action]** - *A review, discussion and possible action to approve the utilization of professional service funds not to exceed \$41,576.00 to assist in the contracting and negotiating process with the NSRS vendor selected through the Nevada Department of Transportation's procurement process.*

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Quinn Korbolic – Washoe County Technology Services, provided an overview of the request explaining that as NDOT begins the negotiation process with Harris Communications Washoe County staff feels it prudent to engage the assistance of a consultant that is familiar with not only legal and technical issues but also the ability to assure that the interests of Washoe County are being protected. Mr. Korbolic provided a brief overview of consultant (Federal Engineering) engineering and contract expertise.

Reid Kaiser noted that Federal Engineering will provide all three partner agencies guidance as the contract is developed and the project moves forward over the next several years.

Responding Chair Moore's inquiry about whether Washoe County Purchasing allows sole sourcing, Mr. Korbolic stated that for this type of contract sole sourcing was allowed. Mr. Korbolic further explained that the vendor bid is not available to the public due to confidentiality issues that could compromise the negotiation process. Additionally, a breach of confidentiality could also harm negotiations with other vendors.

Reid Kaiser noted that there are two separate proposals under consideration and that the intent is to assure that each vendor addresses the specifications and needs of the radio system.

Mr. Korbolic noted that this approach allows the member agencies to have an apples to apples comparison.

Craig Betts noted that Washoe County Technology Services has worked over a two year period with the NDOT lead Tom Moore when Federal Engineering was selected. Mr. Betts believes that Federal Engineering will be of great assistance to Washoe County in the process.

Chair Moore concurred that a vendor that is able to assist in making sure that the system requirement required by Washoe County are met.

Mr. Atwell noted his concern that the JOC does not appear to have any involvement with the negotiation process.

Chair Moore noted that any further delay in moving forward with a new communications system would place the residents of Washoe County at greater risk as the aging system continues to deteriorate. Additionally, the JOC will continue to oversee the Washoe County portion of the system.

Mr. Korbolic noted that one of the goals in hiring a consultant is to get the best system at the best possible price. Mr. Korbolic noted the need for a consultant came about rather recently and pointed out that this is a very large system and that internal discussions indicated that this was beyond the experiences of staff in terms of building the system and conditions of the contract.

Responding to Ryan Sommers' question about the length of the contract and whether the expense should be included in future budgets, Mr. Korbolic explained that this was for the draft contract and

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negotiation process. Additional discussions with Federal Engineering will most likely occur as the project enters the design phase.

Mr. Korbolic then address Mr. Atwell's desire to have non-Washoe County Member of the JOC participate in the process explaining that the confidentiality issues remain and disclosure of any information during the negotiation process could be detrimental. Additionally, legal counsel for Washoe County, Federal Engineering as well as staff would need to review member participation. Mr. Korbolic will discuss the matter further with NDOT.

Chair Moore noted that Mr. Atwell has a valid point and that perhaps it should be recommended that a member of the JOC be involved in the process that is not part of Washoe County.

Mr. Korbolic commented that the negotiations with Harris could take up to six months. Mr. Korbolic noted that the terms and conditions are in place for construction as well as the coverage area. In the event the system does not cover a specified area identified in the contract the contractor will be liable to provide coverage for such areas.

Mr. Kaiser noted that NDOT does not have a group similar to the JOC and that he is unsure of how many individuals are on the negotiating committee.

Mr. Korbolic will reach out to NDOT to ascertain whether or not additional members could be added.

Mr. Atwell reiterated his concern about the expenditure of funds without having representation.

Jamie Edrosa concurred that it is in the best interests to keep costs in check and that the contract is designed in a manner that will help keep costs down and that all requirement of the RFP are met. Additionally, member agencies should have the ability to choose whether or not to participate and contribute to the new system.

Mr. Korbolic noted that with or without JOC approval the process will move forward next week and emphasized his desire to have the expertise to assist the region in the process.

Mr. Betts explained that he was unsure of the process to add JOC members to the process and the need for legal and County Manager review and approval.

Mr. Korbolic noted concerns about the initial steps in the process so that Washoe County, NDOT and NV Energy can move forward with their individual contracts to avoid any delay in the process.

***A motion by Ed Atwell to approve the utilization of professional service funds not to exceed \$41,576.00 to assist in the contracting and negotiating process with the NSRS vendor selected through the Nevada Department of Transportation's procurement process, contingent on the addition of two members of the Joint Operating Committee participation in the negotiation process died due to lack of a second.***

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Chris Maples expressed his support for the assistance in the process noting the potential pitfalls and complexities of the project.

***It was moved by Chris Maples, seconded by Jamie Edrosa, to approve the utilization of professional service funds not to exceed \$41,576.00 to assist in the contracting and negotiating process with the NSRS vendor selected through the Nevada Department of Transportation's procurement process.***

There were no public comments.

***The motion carried with Ed Atwell dissenting.***

- 5. REDUNDANT MIGRATION GATEWAY** [For possible action] – *A review, discussion and possible action to approve the purchase of a redundant EDACS Migration Gateway device to provide a second path and improve reliability for Dispatch Operations on the WCRCS, not to exceed \$50,000.*

Shawn Tayler – Regional Communications Coordinator, outlined the request to purchase a redundant EDACS Migration Gateway to provide a second path and improve reliability for Dispatch Operations on WCRCS. Mr. Taylor explained that will be installed jointly by WCRCS staff and Harris Communications. Additionally this equipment support logging recording and it is unclear whether it can be funded with E911 funds.

***It was moved by Jamie Edrosa, seconded by Bryan Boren, to approve a redundant EDACS Migration Gateway device to provide a second path and improve reliability for Dispatch Operations on the WCRCS, not to exceed \$50,000.***

There were no public comments

***The motion carried unanimously.***

- 6. 800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *The next meeting of the 800 MHz JOC (Joint Operating Committee) is scheduled April 20, 2018. No discussion among Committee Members will take place on this agenda item.*

Quinn Korbolic will provide an update on whether or not JOC members can be included in the negotiations.

Ed Atwell reiterated previous concerns about the investment made in the current communications system by 800 MHz members and his hope that organizations other than Washoe County can be included in the negotiating process.

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Chair Moore pointed out that while he understands the frustration that the most important part is to operate a communications system that keeps the community safe.

### **7. PUBLIC COMMENTS** [Non-action item]

There were no public comments.

### **8. ADJOURNMENT** [Non-action item]

Chair Moore adjourned the meeting at 3:41 p.m.

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